



"Hands-on childcare training and consulting"

## CHILD CARE TRAINING CALENDAR JANUARY, FEBRUARY, MARCH 2012

Foundation for Early Learning, LLC  
120 Norfolk Place  
Monroe, LA 71202  
Phone and Fax: 318-345-5793; Cell 318-381-6506  
[earlylearning2@bellsouth.net](mailto:earlylearning2@bellsouth.net)  
[www.lutherlimited.com/foundationforearlylearning](http://www.lutherlimited.com/foundationforearlylearning)

### REGISTRATION PROCESS LOUISIANA PATHWAYS APPROVED CHILD CARE TRAINERS

**COST:** \$8.50 per person per 3-hour class  
\$17.00 per person per 6-hour class  
\$50.00 for each CDA session or \$8.50 for an individual class

***SAME FEE FOR CLASS "A" AND CLASS "B" CENTERS  
AND FAMILY CHILD CARE HOMES***

Make check or money order payable to:

Foundation for Early Learning, LLC  
120 Norfolk Place  
Monroe, LA 71202

Mail registration as soon as possible. **Advance payment is mandatory along with the registration form.**

Call prior to registration for space availability (318-345-5793 or 318-381-6506).  
Please arrive 15 minutes prior to start of workshop to sign-in. Bring pen and paper to class. An adjustment will be made on the certificate for late arrivals or early departures.

**NO REFUNDS:** Substitutions for general workshops are allowable with 12-hour prior notice. No refunds or substitutions within CDA training sessions.

**PERSONS LESS THAN 17 YEARS WILL NOT BE ALLOWED IN WORKSHOPS.**



## CPR/First Aid

Pediatric/Adult CPR & First Aid

Contact: Ray Farmer  
318-381-5814  
[rayfarmer7@aol.com](mailto:rayfarmer7@aol.com)



Sale and Service of Fire Extinguishers Available

Use Health Registration Form



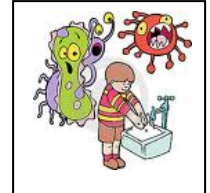
Make Check Payable to:  
Courtney G. Sutton, RN

## MEDICATION CLASS

Tuesday, February 21 – Claiborne Christian,  
330 Laird Street, West Monroe  
(6pm – 9pm)



## HEALTH CLASS



Tuesday, January 24 – 1<sup>st</sup> United Methodist ELC,  
1411 Glenwood Drive, West Monroe, (6pm – 9pm)

Tuesday, March 13 – 1<sup>st</sup> United Methodist DC,  
3900 Loop Road, Monroe (6pm – 9pm)

### JANUARY GENERAL WORKSHOPS

Trainers: Mary and Ron Humphries  
Health & Safety: Courtney G. Sutton

Session Code	CDA Code	Date and Time	Location	Workshop Topic	Workshop Summary
616	CDA 6 ADM 5	Tuesday January 10 6pm-9pm	1 <sup>st</sup> United Methodist ELC 1411 Glenwood Drive West Monroe	<b>Planning for The Week of the Young Child</b>	What are you doing to celebrate? (Planning Session)
701	CDA 7	Monday January 16 6pm-9pm	Jelly Bean Junction DC 165 Rowland Road Monroe	<b>Child Portfolios: Contents and Benefits</b>	A record of a child's ongoing development over time
811	CDA 8	Tuesday January 17 6pm-9pm	Carol's Kids 201 Beasley Street Monroe	<b>Soothing the Cries of Infants and Toddlers</b>	Coping strategies for caregivers, infants, and toddlers
314	CDA 3	Monday January 23 6pm-9pm	First National Bank 2001 N. Trenton Street Ruston	<b>Cooperative Approach to Bulletin Boards</b>	Children sharing, working together, cooperating, and combining their artistic efforts
		Tuesday January 24 6pm-9pm	1 <sup>st</sup> United Methodist ELC 1411 Glenwood Drive West Monroe	<b>Health Training</b>	<b>Use Health Registration Form Make Check Payable to: Courtney G. Sutton, CCHC</b>
118	CDA 1 ADM 6	Monday January 30 6pm-9pm	Toonie Bugs CDC 2002 Hwy 80E Calhoun	<b>Basic Room Arrangement</b>	Environments should reflect a good place to be, a place of trust, and arranged to help prevent challenging behavior.

## FEBRUARY GENERAL WORKSHOPS

Trainers: Mary and Ron Humphries  
Health & Safety: Courtney G. Sutton

Session Code	CDA Code	Date and Time	Location	Workshop Topic	Workshop Summary
216	CDA 2	Monday February 6 6pm-9pm	Family Community ELC 2023 Hwy 15 Winnsboro	<b>Creating a Story Sack</b> (Bring a standard size pillow case)	Hands-on literacy activity (Creating a Theme Bag)
225	CDA 2	Tuesday February 7 6pm-9pm	1 <sup>st</sup> United Methodist DC 3900 Loop Road Monroe	<b>Early Reading and Book Making</b> (Make and Take)	Indelible connection between language development, vocabulary, and early reading
216	CDA 2	Monday February 13 6pm-9pm	Jelly Bean Junction 165 Rowland Road Monroe	<b>Creating a Story Sack</b> (Bring a standard size pillow case)	Hands-on literacy activity (Creating a Theme Bag)
612	CDA 6 ADM 6	Tuesday February 21 6pm-9pm	1 <sup>st</sup> United Methodist ELC 1411 Glenwood Drive West Monroe	<b>Knockout Burnout Before It Happens</b>	Common signs, major risk factors, taking charge, and self-care
		Tuesday February 21 6pm-9pm	Claiborne Christian 330 Laird Street West Monroe	<b>Medication Training</b>	<b>Use Health Registration Form Make Check Payable to: Courtney G. Sutton, CCHC</b>
314	CDA 3	Tuesday February 28 6pm-9pm	Toonie Bugs CDC 2002 Hwy 80E Calhoun	<b>Cooperative Approach to Bulletin Boards</b>	Children sharing, working together, cooperating, and combining their artistic efforts

## MARCH GENERAL WORKSHOPS

Trainers: Mary and Ron Humphries  
Health & Safety: Courtney G. Sutton

Session Code	CDA Code	Date and Time	Location	Workshop Topic	Workshop Summary
810	CDA 8	Monday March 5 6pm-9pm	Claiborne Christian 330 Laird Street West Monroe	<b>8 Multiple Intelligences</b>	Learning activities to challenge the children to develop their unique intelligences ("smarts")
613	CDA 6 ADM 1	Monday March 12 6pm-9pm	Jelly Bean Junction 165 Rowland Road Monroe	<b>Emergency Planning for Child Care Centers</b>	Emergency preparedness and evacuation planning (Reviewing your prepared plan)
601	CDA 6 ADM 3	Tuesday March 13 6pm-9pm	Foundation for Early Learning 120 Norfolk Pl., Monroe	<b>Resource File Assistance</b>	Assistance to CDA participants in putting together compiled resources for their resource file
		Tuesday March 13 6pm-9pm	1 <sup>st</sup> United Methodist DC 3900 Loop Road Monroe	<b>Health Training</b>	<b>Use Health Registration Form Make Check Payable to: Courtney G. Sutton, CCHC</b>
701	CDA 7	Monday March 19 6pm-9pm	First National Bank 2001 N. Trenton Street Ruston	<b>Child Portfolios: Contents and Benefits</b>	A record of a child's ongoing development over time
311	CDA 3	Tuesday March 27 6pm-9pm	Carol's Kids 201 Beasley Street Monroe	<b>Children and Rapport Building</b>	What is rapport and why is it important?

**CDA SESSION I     Instructors: Mary and Ron Humphries**  
**Location: Claiborne Christian Preschool, 330 Laird Street, West Monroe 71291**  
**\$50.00 per session or \$8.50 for an individual class**

<b>Session Code</b>	<b>CDA Code</b>	<b>Date</b>	<b>Time</b>	<b>Session Topic</b>
1001	CDA 6	Saturday January 14	9am-12pm	<b>Let Me Tell You About CDA</b>
1002	CDA 6	Saturday January 14	12:30pm- 3:30pm	<b>Careers in the Field of Early Childhood</b>
1003	CDA 6	Saturday January 21	9am-12pm	<b>Selecting Quality Care Programs</b>
1004	CDA 1	Saturday January 21	12:30pm- 3:30pm	<b>Incorporating Safety Into Your Program (Environmental, Emergency, and Child Abuse)</b>
1005	CDA 3	Saturday February 11	9am-12pm	<b>Infant and Toddler Social Skills and Emotional Self-Regulation</b>
1006	CDA 3	Saturday February 11	12:30pm- 3:30pm	<b>Preschool Social Skills and Emotional Self-Regulation</b>
1007	CDA 7	Saturday March 3	9am-12pm	<b>Do You Know the Purpose of Observation?</b>
1008	CDA 7	Saturday March 3	12:30pm- 3:30pm	<b>Gather Information Through Assessment</b>
1009	CDA 8	Saturday March 17	9am-12pm	<b>Developmental Milestones of Children Ages Birth to 2</b>
1010	CDA 8	Saturday March 17	12:30pm- 3:30pm	<b>Developmental Milestones of Children Ages 2 &amp; 3</b>

**CDA SESSION II     Instructors: Mary and Ron Humphries**  
**Location: 1<sup>st</sup> United Methodist Day Care, 3900 Loop Road, Monroe 71201**  
**\$50.00 per session or \$8.50 for an individual class**

<b>Session Code</b>	<b>CDA Code</b>	<b>Date</b>	<b>Time</b>	<b>Session Topic</b>
1011	CDA 8	Thursday January 12	6pm-9pm	<b>Developmental Milestones of Children Ages 4 &amp; 5</b>
1012	CDA 8	Thursday January 19	6pm-9pm	<b>Learn About and Appreciate Cultural Diversity</b>
1013	CDA 1	Thursday January 26	6pm-9pm	<b>Organizing and Managing Basic Activity Areas</b>
1014	CDA 1	Thursday February 2	6pm-9pm	<b>Selecting Educational Materials and Equipment</b>
1015	CDA 2	Thursday February 9	6pm-9pm	<b>Encouraging Early Language and Literacy Skills</b>
1016	CDA 5	Thursday February 23	6pm-9pm	<b>Who Plans the Curriculum?</b>
1017	CDA 3	Thursday March 1	6pm-9pm	<b>Functions and Triggers of Challenging Behavior</b>
1018	CDA 3	Thursday March 8	6pm-9pm	<b>Changing Our Views about Challenging Behavior</b>
1019	CDA 2	Thursday March 15	6pm-9pm	<b>Gain First Hand Experiences During Field Trips</b>
1020	CDA 6	Thursday March 22	6pm-9pm	<b>Community Resources as Learning Opportunities</b>

**Emergency Classes**  
**@ \$15.00 each per person**

Contact us if you need classes quickly for:

1. administrative classes
2. getting any remaining classes before license renewal date
3. opening a new child care facility
4. completing CDA classes

Classes are given if there are no scheduled classes available. These classes are not given to prevent coming to scheduled calendar classes. The classes are available only for cases of hardship.

**CDA RESOURCE HELP AT NO CHARGE**



Have you completed or nearing completion of your CDA requirements and ready to apply for your CDA assessment scholarship?

1. Request a **CDA Advisor** for the observation or renewal
2. Assistance with your resource file and competency goals
3. Take a practice assessment test (written and oral)

Call  
318-345-5793

**DIRECTORS' RESOURCE AND SUPPORT MEETING**

**RSVP**

1<sup>st</sup> United Methodist ELC  
1411 Glenwood Drive, WM

**Multi-Hazard Emergency and Evacuation Plan**

**Q&A**

February 15, 12 PM – 1:30 PM  
(1.5 hour certificate)



**Call to obtain information about holding classes at your facility and the benefits to you!!**

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We are interested in events at your center and also interested in being of assistance to you in planning your event. Email us and if invited we just might attend if our schedule permits.

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**NOTHING GREAT WAS EVER ACHIEVED WITHOUT ENTHUSIASM.**

-Ralph Waldo Emerson

## Professional Organization Membership

You are invited to join:  
**CHILD CARE ASSOCIATION OF LOUISIANA (CCAL)**  
[www.childcarelouisiana.org](http://www.childcarelouisiana.org)

Active membership is open to childcare centers that are licensed by the Louisiana Department of Children and Family Services; individuals who work for a childcare center who is a member of CCAL; individuals who are employed by a Childcare Resource and Referral Agency; individuals who are childcare education trainers; and corporations or businesses who provide goods and/or services to the childcare industry.

Mary and Ron Humphries  
2012 Board of Directors



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**APPROVED TRAINERS**



POST OFFICE NOTE: Dated Material - Do Not Hold